

DRAFT MINUTES

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CUDDINGTON PARISH COUNCIL **Draft Minutes of Parish Council Meeting held in the Bernard Hall** **TUESDAY 27th SEPTEMBER 2022 at 7pm**

PRESENT: Ken Brown (KB), Julia Ridout (JR), Lorraine Stevens (LS), Ravern Stevens (RS) Malcom Thomas (MT), Venetia Davies (Clerk and RFO).

Parishioners: There was one Parishioners present.

The meeting was chaired by Lorraine Stevens, Vice Chair.

NB: Action points highlighted

Parishioners Question Time

A Parishioner, council taxpayer, asked if the Parish Council would consider having a 'precept holiday'. It was noted that the PC currently has in excess of £100,000 in 'its kitty which presumably has been partially paid into by the rate payers over a number of years'. As a lot of pensioners have low incomes, it was stated that a precept holiday or major reduction would be most welcome. The Parish Council confirmed that the budget was set in November/December for a precept submission in January 2023. **ACTION: CLERK to agenda for further discussion in October 2022.**

1. Apologies

Ken Birkby (KB), Ken Trew (KT).

2. Approval of Draft Minutes

The Draft Minutes of the August meeting were **agreed and signed** as a true record by LS, Vice Chair.

3. Matters Arising

- **Wildlife Project.** The memorial plaque has been mounted. Awaiting one bench (H&W Community Boards with agreed contribution cost of £100). This to be located near the Platinum Jubilee commemorative tree/old dugout. Bird boxes have been installed, with thanks to Jack Luckett. Swift & Bat boxes to be installed at later date.
- **Cuddington Green Initiative.** Ongoing (KT/LS/JR).
- **Village Maintenance/Colin Woolford LAT.** Poor condition of Bridleway 6. Awaiting.
- **Boardwalk, Nether Winchendon.** Reported 25.01.21. Assessment of required works took place on 20.09.22. Works to be carried out shortly.
- **Viability of Dadbrook Footway/Cycleway scheme including improvements to speed limits and crossing.** The PC awaits announcement from Government in response to Bucks Council request for funds to improve local bus services (including the possible re-routing of the 280 to serve Cuddington).
- **Resurfacing of playing field carpark.** National Lottery funding application submitted. Grant monies are to be match funded.
- **TAG 2.** **ACTION: KB to reinstate with activists.**
- **Assets of Community Value:** Expiry dates: Allotments (11.04.23), Cuddington Village Stores and Post Office (15.09.24) and Crown PH (15.09.25).
- **HGV and Weight Limit on bridges.** KB in liaison with Working Group. Weight limit on Cuddington bridges. PI is contacting Cllr Graham Hilary.
- **Pedestrian Safety at Crossing Point/Footpath CUD13.** Mirror installed. Following inspection, Buckinghamshire Council has issued a second enforcement letter (14.09.22) to landowner requesting the height of the hedge be further reduced to a height of 1.3m, so that the safety issue of pedestrian's visibility of oncoming traffic from the rights of way footpath can be fully resolved. Work to be undertaken within 14 days. PC to write to landowner re current route, which is not as specified on definitive maps.

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www.cuddingtonvillage.com

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- **Overgrown Hedges. Holly Tree Lane/Frog Lane.** Second letter sent (09.08.22) requesting further cutting back of hedge (within 28 days). No further cutting back has taken place. **ACTION: CLERK to inform BC.**
- **Hedge obstructing footway on Bernard Close.** Cutting back completed.
- **Lopping of trees in Frog Lane/Spicketts.** Clerk has written to owner/occupier asking if planning permission was sought. The tenant has advised that the house is rented. **ACTION: CLERK to write to Agent.**
- **Registration of Parish Council Land with Land Registry.** JR awaiting outcome.
- **Bernwood Jubilee Tree Planting project.** Awaiting further information from H&W Community Boards.
- **Millennium tree plaque.** In need of future repair.
- **Right of Access over VAHT** (now Fairhive Homes) land to Playing Fields. Fairhive Homes has confirmed the legal fees are between £950 and £1,500 + VAT (to be shared) and requested details of the PC's solicitors. BALC has recommended the PC use Wellers Hedleys Solicitors. A background has been provided and a quotation received. The proposed fee, for advice only, is £950 + VAT. **ACTION: CLERK to give details of PC's solicitors and request that Fairhive pay for its fees, the Parish Council for theirs.**
- **Gates access and parking on Spicketts Lane.** Planning permission is required for gates onto highway. Letters have been sent to both residents. JR had arranged for the production and installation of two signs on the verges on Spicketts Lane (*'please keep off the grass verges'*), one of which has gone missing. **ACTION: JR to prepare note for website.**
- **Village Voice.** The Parish Council has agreed to provide interim funding for further printed issues until Christmas in addition to its annual donation of £300. The additional amount is pending outcome of fundraising efforts (it was noted that the quiz night was postponed).
- **Defibrillators.** One of the two village defibrillators has been repaired and returned. **ACTION: RS to check on second defibrillator. CLERK to update website.**

4. Declarations of Interest

JR declared an interest in planning application 22/03096/ALB, Skittle Green Cottage.

5. Planning – please view Planning Applications and full comments via the new [Planning Tracker](#)

- **22/03096/ALB, Skittle Green Cottage, Lower Church Street, Cuddington, HP18 0AS**
Listed building consent for an accessible ground floor ensuite. Comment by: 05.10.22
ACTION: CLERK to return No Objections to Buckinghamshire Council.
- **22/03106/APP - Bentley House, Aylesbury Road, Cuddington, HP18 0BG**
Erection of detached garage/outbuilding. Case Officer: Bibi Motuel, Comment by: 10.10.22. **ACTION: COUNCILLORS to attend site visit. CLERK to request extension of comment date from Buckinghamshire Council.**
- **Supplementary Planning Document consultation** for Aylesbury Garden Town 1, Affordable Housing and Design (consultation to Wednesday 2nd November). **ACTION: CLERK to agenda for October meeting.**
- **Note: 22/02661/VRC - Tacks Orchard, Frog Lane, Cuddington, HP18 0AU**
hedge has been raised with Enforcement. As a named complainant on this case, the Parish Council will be updated as appropriate.

6. Road Safety Project, to provide any update (Aylesbury Road and Dadbrook Path)

Aylesbury Road. Following discussions regarding the build-out proposals on Aylesbury Road, and the location constraints that were found during site visits, TfB has concluded that the original PID proposals considered by Thames Valley Police and the Design Team Engineers are difficult to implement. TfB has also confirmed that if the PC agree to pursue an amended scope to extend the existing speed limits, there will be new costs required (Speed Surveys (priced at £504.70 each. Speed limit change in excess of £10,000 - per change). TfB would need to raise a new

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documentation to cover the change of scope. **ACTION: CLERK to agenda for October meeting. Dadbrook Path.** KB has met with residents group concerned with increased traffic in Dadbrook and the lack of footpath and subsequently met with Colin Woolford, Local Area Technician to discuss options. **ACTION: CLERK to agenda for update at October meeting.**

7. Playground Improvements

Works for the installation of the new play equipment commenced today, 27th September 2022. The playground will reopen after an independent post installation inspection has taken place. Funding decision awaiting on one or two smaller funds. The Parish Council has committed to meet the shortfall (approximately £4k).

8. Correspondence

Email requesting funding support for Nicholas Almond Trust. **ACTION: JR to attend Trustee meeting in late October/early November and discuss further.**

9. Reports from Councillors attending meetings and outside organisations including CPFA.

KB, LS, and MT attended the AGM of the CPFA meeting. It has been agreed there will be no fireworks night this year.

10. Contributions from Buckinghamshire Council Councillors

There were none.

11. Parish Council Insurance. To agree long term agreement option with Hiscox Insurance Company Limited and agree renewal payment. Agreed in principle. **ACTION: CLERK to notify insurers of increase in asset value of playground equipment (now valued at £66k) and suggest, if not accounted for, a 10% increase of pavilion/club house cover (due to rising cost of material). To also enquire if long term agreement cost would alter if PC asset values increase over fixed term period (2022-2025).**

12. Finance

- **Balance from Minutes of previous meeting (23rd August 2022): £84,395.65**
- **Receipts: £19,500.00** Precept)
- **BACS Debits: £42.67** (Impact Sign Solutions – *Keep off Verges signs*)
- **Balance of Bank Account: £103,852.98** (as at 22nd September 2022)
- a. **Orders for Payment: £3,652.45**
 - **Venetia Davies - £437.72** (£422.72 + £15.00 (Use of Home)
 - **Julia Ridout - £45.00** (Plaque engraving for new bench)
 - **Ken Birkby – £363.09** (Maintenance items including fuel, postcrete, sleepers and post)
 - **Blades Turf Care - £876.00** (Verge cutting £468.00 (£390.00 + £78.00 VAT), green cutting £198.00 (£165.00+ £33.00), tree watering £210.00 (£175.00 + £35.00 VAT)
 - **Hugo Fox - £12.00** (£10.00 + £2.00 VAT) (Monthly Planning Tracker support)
 - **Royal British Legion - £70.00** (Remembrance wreath)
 - **Hiscox Insurance Company Limited - £1,824.64** (£1,584.50 + £190.15 Insurance Premium Tax + £50.00 administration fee (Insurance renewal 1st October 2022 to the 30th September 2023). **ACTION: LS to temporarily hold payment.**
 - **Trustees of Bernard Hall Cuddington - £24.00** (August Hall hire)
- **BALANCE: £100,200.53** (Available Funds less Orders for Payment).
- b. **Management Report, September 2022.** Circulated.

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13. Items for Information

- **Buckinghamshire Council Planning & Environment service update** – postponed until Friday 30th September 2022 at 1pm-3pm by Zoom.
- **Transport for Bucks** Highways Stakeholder Conference 13.10.22 (11.30-2pm)
- **Village Litter Pick** – Sunday 23rd October.
- **Litter Pick Forum/H&W Community Board** – Tuesday 6th December at 6pm via MS Teams.
- **'Residents Only' parking signs in Swan Hill.** There are no designated parking spaces for residents of Swan Hill cottages. **ACTION: CLERK** to write to resident requesting sign to be removed.
- **Poor condition of Low Lane to Stone footpath.** **ACTION: CLERK** to request support for condition from Colin Woolford, Local Area Technician.
- **October Meeting** – Apologies from Julia Ridout and Ken Brown.

14. Date and Time of Next Meeting:

TUESDAY 25th OCTOBER 2022 at 7pm in the Bernard Hall

The Parish Council meet on the 4th Tuesday of every month